

**DUTY STATEMENT**

CEC-004 (Revised 04/07)

CALIFORNIA ENERGY COMMISSION

Classification: Energy Commission Specialist III (TED)	Position No. 410-4186-xxx
CBID: R10	Office: Appliances
Date Prepared: May 31, 2018	Division: Efficiency
KEY: (E) IS ESSENTIAL, (M) IS MARGINAL	

The Energy Commission Specialist III (TED) is under the general supervision of the Energy Resource Specialist III (Managerial) in the Appliances Office of the Efficiency Division. The incumbent serves as the highest-level specialist and project lead for multi-disciplinary teams regarding various complex energy technologies and analytical work supporting the Appliance Efficiency Program. The incumbent is responsible for providing expert economic consultation and economic analyses related to the Appliance Efficiency program and federal appliance standards. The incumbent shall also be responsible for developing policy documents and legislative proposals; developing and collaborating with the California Public Utilities Commission on codes and standards activities; and providing policy analysis and input to the Energy Commission's Integrated Energy Policy Report and Senate Bill 350 target-setting goals.

WORKING CONDITIONS: The work is performed primarily in an office, conference room and hearing room environment. It may require standing and walking, as well as sitting for long periods of time. Some travel is required to attend off-site meetings or participate in conferences, workshops and hearings. Additional hours beyond an eight hour workday or 40-hour workweek may be required. While performing the duties described below, the incumbent will be required to work alone and/or in a team environment, using a personal computer and appropriate Energy Commission software such as word processing, electronic mail, WebEx and Internet browsers.

DUTIES AND RESPONSIBILITIES:

- 60% Prepare economic assessments of the Energy Commission's regulations for purposes of producing standardized regulatory impact assessments under SB 617 (Chapter 496, Statutes of 2011) and California Code of Regulations Title 1, sections 2000-2004, economic and fiscal impact statements under State Administrative Manual Sections 6601-6616, and related forms and documents for approval by the Department of Finance and the Office of Administrative Law. In consultation with expert staff, prepare baseline analyses, identify and research data to support the economic assessments, use modeling tools (e.g., RIMS II, IMPLAN, or similar) to determine the macroeconomic impacts of the standards, and synthesize the results for publication as part of the rulemaking proceeding. Respond to questions and prepare revisions of the standardized regulatory impact assessment based on feedback from the Department of Finance and the public. Serve as an expert on the Energy Commission's economic analyses for purposes of its rulemaking activities. (E)
- 20% In consultation with expert staff, prepare cost-effectiveness models for use in staff analyses of potential energy efficiency regulations and review cost-effectiveness approaches and calculations in staff analyses. Analyze and prepare comments to the U.S. Department of Energy on its economic analyses for federal appliance efficiency regulations, including the national impact analysis, the manufacturer production cost model, and the life cycle cost

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analysis, to support the development of robust energy efficiency standards that are cost-effective and save significant energy in California and nationwide. (E)

- 10% Act as the Energy Commission's policy expert, primary liaison, and designated consultant for economic analyses in the Efficiency Division. Advise Energy Commission management and Commissioners in regard to the direct and indirect economic and fiscal impacts that energy efficiency regulations have on the California economy. (E)
- 5% As economic consultant for the Appliances Office, advise the Governor's Office, Commissioners, executive management staff, legislative bodies, governmental entities, and appliance efficiency organizations regarding the economics of energy efficiency policies, programs, and technical issues. Prepare and testify at Energy Commission workshops and hearings or on behalf of the Energy Commission before legislative bodies, governmental entities, and agencies on economic issues related to energy efficiency. (E)
- 5% Perform other duties as required consistent with the specifications of this classification. (M)

SIGNATURES	
I Certify That I Am Able To Perform, With Or Without The Assistance Of A Reasonable Accommodation, The Essential Job Duties Of This Position	
Vacant _____ Energy Commission Specialist III (EFF)	Kristen Driskell _____ Energy Resource Specialist III (Managerial)
Date	Date